



Bargersville Parks and Recreation Facility Rental Request Form

Name/Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Date of Event: _____ Estimated Attendance: _____

Ongoing or reoccurring event? Yes No

If yes, please list all days/dates: _____

☐ **Kephart Park** Newport Family Shelter #1 Rentals are from 8am - 8pm

☐ **Kephart Park** Hometown Heroes Shelter #2 Rentals are from 8am - 8pm

☐ **Bargersville Community Center** Rentals are from 9am – 8pm

If you need a shorter duration, please list the Start/End Time: _____
(Include needed setup and teardown time)

Type of Activity: _____ Open to the public? Yes No

FACILITY	DAY	2026 RATES	
		RESIDENT	NON-RESIDENT
Community Center	Mon – Thurs	\$65	\$97
	Fri, Sat, Sun	\$150	\$225
Kephart Shelter	Full Day	\$56	\$84

*A 7% sales tax will be added to all rental fees.

**A 3.5% convenience fee may be added to credit and debit card transactions.

Individuals paying by check will not be charged a convenience fee.

***Non-profit organizations with 501c3 documentation receive the Resident Rate

☐ I agree to the Bargersville Parks and Recreation Facility Rental Policies.

☐ I understand that any cancellation must be requested at least 14 days prior to the rental date, and all refunds may be charged a \$5 administrative fee.

☐ I agree to the Bargersville Parks and Recreation Terms of Use.

Signature: _____ Date: _____