

Bargersville, Indiana
Yuletide on Baldwin
European Market Vendor Application

Deadline is August 29, 2025

Join the Town of Bargersville in bringing the warmth and wonder of a European-style holiday market to the heart of Bargersville. We invite you to share your craft, celebrate your traditions, and showcase the artistry behind your holiday or heritage-inspired goods. Our market encourages hands-on demonstrations and meaningful interactions with visitors, offering an authentic experience that captures the charm of small-town holidays with a touch of European magic.

1. Event Details

- **Dates:** Friday December 5 and Saturday, December 6, 2025
- **Hours of Operation:**
 - **Friday:** 4pm to 9pm
 - **Saturday:** 10am to 6pm
- **Location:** Downtown Bargersville (Umbarger Plaza/Baldwin Street)
- **Booth Sizes and Fees:**
 - **10x10 - \$150 (Total for both days)**
 - **10X20 - \$275 (Total for both days) (Limited availability on a first come, first served basis)**
- **Booth Electrical Access:** Electrical access is available. Details required on the application.

2. Application & Payment

- **Applications must be submitted by August 29 for consideration.**
- **All applicants applying after this date will be waitlisted only.**
- **Selected or approved vendors will be announced by September 15. Full payment is due by September 30 to secure a booth.**
- **Payments are non-refundable except in the event of market cancellation by the organizer.**

3. Booth Setup and Breakdown

- **Vendors may begin setup:**
 - **Friday: 1:00pm (setup must be complete by 3:45pm)**
 - **Saturday Breakdown: 6:00pm**

- Vehicles must be unloaded and moved to designated vendor parking areas immediately after unloading
- Booths must remain open and staffed during all event hours
- Early breakdowns are not allowed unless directed by event organizers

4. Booth Space and Equipment

- Space will be covered by a tent prior to vendor setup by the event organizers
- Vendors must provide their own tables, chairs and displays
- Vendors must stay within their assigned booth space and keep walkways and gathering areas clear
- Booth sharing is not permitted unless authorized by event organizers

5. Electricity and Lighting

- Electricity is limited to 110V and must be requested on the application.
- Vendors must bring their own heavy duty extension cords (minimum 50ft recommended)
- Generators must be pre-approved by the event organizer

6. Product Guidelines

- All products must be appropriate for a family-friendly holiday event.
- Food vendors must comply with all Johnson County Health Department regulations.
- Vendors are responsible for obtaining any necessary permits or licenses

7. Safety and Conduct

- Open flames, propane heaters or hazardous materials are not permitted unless pre-approved by the event organizer. Please request use of these items on the application
- Vendors must maintain a clean and safe booth area at all times
- All trash and debris must be disposed of in designated areas; booths must be clean upon departure
- Vendors are expected to be courteous to customers, fellow vendors and event staff.

8. Weather and Event Policy

- This is an outdoor event held in December and vendors should be prepared for inclement weather.
- No refunds will be issued due to bad weather unless the market organizers cancel the market due to the weather
- Organizers reserve the right to modify event hours or cancel due to extreme weather for public safety.

9. Liability

- **Vendors assume all risk associated with their participation**
- **Bargersville Yuletime on Baldwin organizers are not responsible for theft, loss, or damage.**
- **Vendors must have appropriate insurance coverage for their business and booth operations**

10. Compliance

- **Failure to comply with these rules may result in removal from the event without refund.**
- **The event organization committee reserves the right to deny future participation for rule violations**